

Employee Enrollment Form

To speed the enrollment process, please be thorough and fill out all sections that apply.

- UnitedHealthcare of the Mid-Atlantic, Inc. ("The Company")
- UnitedHealthcare Plan of the River Valley, Inc. ("The Company")
- UnitedHealthcare Insurance Company ("The Company")
- Unimerica Insurance Company ("The Company")
- Optimum Choice, Inc. ("The Company")
- MD-Individual Practice Association, Inc. ("The Company")

UnitedHealthcare of the Mid-Atlantic, Inc.
800 King Farm Boulevard
Rockville, MD 20850

UnitedHealthcare Plan of the River Valley, Inc.
1300 River Drive, Suite 200
Moline, IL 61265

UnitedHealthcare Insurance Company
185 Asylum Street
Hartford, CT 06103

Unimerica Insurance Company
10701 West Research Drive
Milwaukee, WI 53226

Optimum Choice, Inc.
800 King Farm Boulevard
Rockville, MD 20850

MD-Individual Practice Association, Inc.
800 King Farm Boulevard
Rockville, MD 20850

To Be Completed by Employer	Requested Effective Date of Coverage/Date of Change / /
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Group Name/Policy Number _____

Date of Hire / /	Reason for Application <input type="checkbox"/> New Group Plan <input type="checkbox"/> New Hire <input type="checkbox"/> Life Event/Date _____ <input type="checkbox"/> Annual <input type="checkbox"/> Status Change _____ <input type="checkbox"/> Open <input type="checkbox"/> Dependent Add/Delete <input type="checkbox"/> Enrollment <input type="checkbox"/> Change Name/Address <input type="checkbox"/> Late <input type="checkbox"/> Waiving Coverage <input type="checkbox"/> Enrollee <input type="checkbox"/> Termination <input type="checkbox"/> Other _____	Employee Type (Check all that apply) <input type="checkbox"/> Active <input type="checkbox"/> COBRA <input type="checkbox"/> State Continuation Start dt ____/____/____ End dt ____/____/____ <input type="checkbox"/> Hourly <input type="checkbox"/> Salary <input type="checkbox"/> Union <input type="checkbox"/> Non-Union <input type="checkbox"/> Retired <input type="checkbox"/> Other _____
Position/Title _____		
Hours Worked per week _____		
Salary \$ _____ Required only if Life, STD, or LTD Plan based on salary		

A. Employee Information	If you are waiving all coverage, please complete sections A and F.
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Last Name _____		First Name _____		MI _____	Social Security Number _____		Home/Cell Phone _____	
							Work Phone _____	
Address _____			Apt # _____	City _____		State _____	Zip Code _____	Language preference, if not English _____
Date of Birth / /	Sex <input type="checkbox"/> M <input type="checkbox"/> F	Height _____	Weight _____	Used tobacco in the last 12 months? <input type="checkbox"/> Yes <input type="checkbox"/> No		Email Address _____		
Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed		Physician* (First & Last Name)/ ID # _____			Primary Care Dentist** (First & Last Name)/ ID # _____			

Medical coverage provided by UnitedHealthcare of the Mid-Atlantic, Inc., UnitedHealthcare Plan of the River Valley, Inc., UnitedHealthcare Insurance Company, Optimum Choice, Inc., or MD-Individual Practice Association, Inc.

Dental coverage provided by UnitedHealthcare Insurance Company

Life, Short-Term Disability (STD), Long-Term Disability (LTD) coverage provided by UnitedHealthcare Insurance Company or Unimerica Insurance Company

Vision coverage provided by UnitedHealthcare Insurance Company or Unimerica Insurance Company

Employee Name _____

B. Family Information			List All Enrolling (Attach sheet if necessary)						
Last Name	First Name	MI	Sex	Relationship***	Birthdate	Height	Weight	Physician* (Name/ID#)	Tobacco Used
Social Security Number								Primary Care Dentist** (Name/ID#)	
			M F	Spouse [/Domestic Partner]					<input type="checkbox"/> Yes <input type="checkbox"/> No
			M F	Dependent					<input type="checkbox"/> Yes <input type="checkbox"/> No
			M F	Dependent					<input type="checkbox"/> Yes <input type="checkbox"/> No
			M F	Dependent					<input type="checkbox"/> Yes <input type="checkbox"/> No
			M F	Dependent					<input type="checkbox"/> Yes <input type="checkbox"/> No

*Important: For UnitedHealthcare Navigate, Select, Select Plus, and other products requiring you to choose a Primary Care Physician, you must use the UnitedHealthcare directory of providers to choose a Primary Care Physician for yourself and each of your covered dependents.
 Please see employer representative as some dental plans require a Primary Care Dentist (PCD) selection. *For court ordered dependent, legal documentation must be attached. If dependent does not reside with eligible employee, please provide address on a separate sheet.

C. Product Selection		Please check the box for each coverage you or your dependents are enrolling in.				
If your employer offers a choice of plans, indicate which plan you are selecting. Indicate the dollar amount selected for the Life and Accidental Death & Dismemberment (AD&D), Supplemental Life, Short-Term Disability (STD), and Long-Term Disability (LTD) plans. Benefit offerings are dependent upon employer selection.						
Person	Medical	Dental	Vision	Basic Life/AD&D	Supp Life/AD&D	
Employee	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/>	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$ _____	
Spouse [Domestic Partner]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$ _____	
Dependent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$ _____	
Person	STD	STD Buy Up	LTD	LTD Buy Up		
Employee	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$ _____		
Life Insurance Beneficiary's Full Name and Address				Relationship		

D. Prior Medical Insurance Information	This section must be completed to receive credit for prior medical coverage.
Within the last 12 months, have you, your spouse, or your dependents had any other medical coverage? <input type="checkbox"/> NO <input type="checkbox"/> YES (if yes, please complete this section.)	
Prior medical carrier name _____	Effective date ____/____/____ End date ____/____/____
Prior coverage type: <input type="checkbox"/> Employee <input type="checkbox"/> Spouse <input type="checkbox"/> Child(ren) <input type="checkbox"/> Family	

E. Other Medical Coverage Information This section must be completed. (Attach sheet if necessary.)

On the day this coverage begins, will you, your spouse or any of your dependents be covered under any other medical health plan or policy, including another UnitedHealthcare plan or Medicare? YES (continue completing this section) NO (skip the rest of this section)

Name of other carrier _____

Other Group Medical Coverage Information (only list those covered by other plan)	Type (B/S/F)*	Effective Date MM/DD/YY	End Date MM/DD/YY	Name and date of birth of policyholder for other coverage
Employee:				
Spouse Name:				
Dependent Name:				
Dependent Name:				
Dependent Name:				

*B. Enter 'B' when this dependent is covered under both you and your spouse's insurance plan (married)
 S. Enter 'S' if you are the parent awarded custody of this dependent and no other individual is required to pay for this dependent's medical expenses.
 F. Enter 'F' if this dependent is covered by another individual (not a member of your household) required to pay for this dependent's medical expenses.

Medicare – Employee Information: If enrolled in Medicare, please attach a copy of your Medicare ID card.
 Enrolled in Part A: Effective Date _____ Ineligible for Part A* Not Enrolled in Part A (chose not to enroll)**
 Enrolled in Part B: Effective Date _____ Ineligible for Part B* Not Enrolled in Part B (chose not to enroll)**
 Enrolled in Part D: Effective Date _____ Ineligible for Part D* Not Enrolled in Part D (chose not to enroll)**
 Reason for Medicare eligibility: Over 65 Kidney Disease Disabled Disabled but actively at work
 Are you receiving Social Security Disability Insurance (SSDI)? YES NO Start Date ___/___/___

Medicare – Spouse/Dependent Name: _____
 Enrolled in Part A: Effective Date _____ Ineligible for Part A* Not Enrolled in Part A (chose not to enroll)**
 Enrolled in Part B: Effective Date _____ Ineligible for Part B* Not Enrolled in Part B (chose not to enroll)**
 Enrolled in Part D: Effective Date _____ Ineligible for Part D* Not Enrolled in Part D (chose not to enroll)**
 Reason for Medicare eligibility: Over 65 Kidney Disease Disabled Disabled but actively at work

*Only check "Ineligible" if you have received documentation from your Social Security benefits that indicate that you are not eligible for Medicare.
 ** If you are eligible for Medicare on a primary basis (Medicare pays before benefits under the group policy), you should enroll in and maintain coverage under Medicare Part A, Part B, and/or Part D as applicable.

F. Waiver of Coverage	
I decline all coverage for: <input type="checkbox"/> Myself <input type="checkbox"/> Spouse <input type="checkbox"/> Dependent Children <input type="checkbox"/> Myself and all dependents	Declining coverage due to existence of other coverage: <input type="checkbox"/> Spouse's Employer's Plan <input type="checkbox"/> Individual Plan <input type="checkbox"/> Covered by Medicare <input type="checkbox"/> Medicaid <input type="checkbox"/> COBRA from Prior Employer <input type="checkbox"/> VA Eligibility <input type="checkbox"/> Tri-Care <input type="checkbox"/> I (we) have no other coverage at this time <input type="checkbox"/> Other _____
Date	Employee Signature if waiving coverage

I understand that by waiving coverage at this time, I will not be allowed to participate unless I qualify at a special enrollment period or as a late enrollee, if applicable, or at the next open enrollment period. I also understand that pre-existing limitations may apply as explained in the Rights and Responsibilities brochure which I have received with this form.

G. Signature

I authorize "The Company(ies)" checked on page one to obtain, use and disclose my medical, claim or benefit records, including any individually identifiable health information contained in these records. I understand these records may contain information created by other persons or entities (including health care providers) as well as information regarding the use of drug, alcohol, HIV/AIDS, mental health (other than psychotherapy notes), sexually transmitted disease and reproductive health services. I authorize any health care provider, pharmacy benefit manager, other insurer or reinsurer, hospital, clinic or other medical facility, health care clearinghouse, and any of their affiliates, representatives or business associates, to disclose my information to "The Company(ies)". I understand the purpose of the disclosure and use of my information is to allow "The Company(ies)" to make decisions regarding eligibility, enrollment, underwriting and premium risk rating. I understand this authorization is voluntary and I may refuse to sign the authorization. My refusal may, however, affect my ability to enroll in the health plan or receive benefits, if permitted by law. I understand I may revoke this authorization at any time by notifying my "Company(ies)" representative in writing, except to the extent that action has already been taken in reliance on this authorization. As required by HIPAA, "The Company(ies)" also request that I acknowledge the following, which I do: I understand that information I authorize a person or entity to obtain and use may be re-disclosed and no longer protected by federal privacy regulations. This authorization, unless revoked earlier, expires 30 months after the date it is signed.

I understand that I am completing a joint life and health application and that each response must be complete and accurate. I (we) request the indicated group medical coverage for myself and, if the plan provides, for my dependents. I authorize any required premium contributions to be deducted from earnings. I (we) have not given the agent or any other persons any health information not included on the application. I (we) understand that "The Company(ies)" is not bound by any statements I (we) have made to any agent or to any other persons, if those statements are not written or printed on this application and any attachments. I have a continuing obligation to report changes in health status (e.g. received medical advice, diagnosis, care or treatment) after I sign the enrollment form and before receipt of my identification card.

UnitedHealthcare is only seeking to collect information about the current health status of those persons listed on the application. You should not include any genetic information. Please do not include any family medical history information or any information related to genetic services or genetic diseases for which you believe you or your dependents may be at risk.

Please maintain a copy of this authorization for your records.

You or your authorized representative are entitled to receive a copy of this authorization.

I certify that I have read, or have had read to me, this completed application and that I realize that any false statement or misrepresentation in the application may result in loss of coverage under the policy.

Date	Employee Signature for all applying	Spouse Signature (if applying for coverage)
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H. Census Information (optional)

NOTE: Responding to this question is optional and is not required. Data collected in this section will be used only to help communicate with enrollees and inform them of specific programs to enhance their well-being. This information will not be used in the eligibility process.

1. Race, check all that apply:
 - White
 - Black, African-American
 - American Indian/Alaska Native
 - Asian
 - Native Hawaiian/Pacific Islander
 - Other Race, please specify _____
2. Are you of Hispanic or Latino origin? Yes No