

Democratic Party of Virginia
 919 East Main Street, Suite 2050
 Richmond, VA 23218

Amalgamated Bank
FEDERAL ACCOUNT
 1-337/260

4775

03/25/2016

PAY TO THE ORDER OF Brittne Walker

\$ **70.10

Seventy and 10/100***** DOLLARS

PROTECTED AGAINST FRAUD

\$50,000+ Needs Two Signatures

Brittne Walker
 1825 E Marshall St.
 #231
 Richmond, VA 23223

Void After 90 Days

Thomas Beo MP

⑈004775⑈ ⑆026003379⑆ 151021389⑈

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MEMO

Details on Back Intuit® CheckLock™ Secure Check

Democratic Party of Virginia

4775

03/25/2016

Brittne Walker

Date	Type	Reference	Original Amount	Balance Due	Payment
03/09/2016	Bill		70.10	70.10	70.10
		Check Amount			70.10

DPVA Federal Accou

70.10

Democratic Party of Virginia

4775

03/25/2016

Brittne Walker

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		Check Amount			70.10

PAYMENT RECORD

DPVA Federal Accou

70.10



102531

VADEMS

EXPENSE AUTHORIZATION

EXPENSE INFORMATION:

Requested By: Brittne Walker Total Amount: \$ 26.50

Date: 3/7/2016 Purpose: _____

VENDOR / PAYEE INFORMATION:

Name: Brittne Walker

Address: 1825 E Marshall St #231

City: Richmond State: VA Zip: 23223

AUTHORIZATION:

Bank: FEDERAL STATE Budget Line: State Travel

Chief Operating Officer: [Signature]

Executive Director: [Signature]

Chairwoman: _____

Expenditures must be authorized before the can funds can be committed.

ATTACH ALL RECEIPTS

All requests must be submitted with full documentation within 30 days to the Operations Department.

DEMOCRATIC PARTY OF VIRGINIA
MILEAGE REIMBURSEMENT

Requested By:

Date:

TRIP	TRAVEL DATE	ORIGIN - DESTINATION	PURPOSE OF TRIP	TRIP MILEAGE
A	3/1/16	Washington DC	Meetings / TRM event	109
B				
C				
D				
E				
F				
G				
H				
I				
J				

TOTAL MILEAGE: 109
 REIMBURSEMENT RATE: (per mile) \$ 0.40
 TOTAL AMOUNT: \$ 43.60

All travel must be pre-approved by your direct supervisor.
 All reimbursement requests must be submitted within 30 days.

AUTHORIZATION:
 Supervisor: 
 Executive Director:

Chief Operating Officer:
 Chairwoman:

